

Title: High Ropes Adventure Coordinator

Status: Paid, 11 week session, on-site

Purpose: To coordinate activities and to provide a Christian atmosphere of caring and nurture to campers and staff under the guidance of the Program Director, Session Director and Executive Director.

Accountability: The activity coordinator is directly responsible to the Program Director.

Qualifications:

- Minimum age of 21 years or completed junior college year.
- Person of Christian faith, supportive of the camp program and the doctrines of the Reformed Faith.
- The ability to work in a staff relationship and to serve persons from a wide range of age, interests, and backgrounds.
- Liking of people, ability to understand the needs of the campers, and good judgment to place the needs of campers and the camp ahead of personal desires.
- A reputation of dependability, honesty, congeniality, and neatness.
- Have skills in Bible study and small group leadership.
- A current certificate in Lifeguarding from the American Red Cross or an organization having equivalent standards or the ability to gain one (required).
- The ability to participate in staff training and to demonstrate (by the end of training) the required competencies for leading adventure-based activities within our program.

Responsibilities:

- Provide adequate supervision of campers and staff as defined at training events.
- Lead the supervision and instruction of the high ropes course.
- Assist, lead, or coordinate the supervision and instruction of the initiative course.
- Assist, lead, or coordinate the supervision and instruction of the climbing tower.
- Plan and coordinate special recreation events as needed, including adventure camps, canoe trips, recreation time, etc.
- Will plan and lead both of Pyoca's adventure camp programs and will assist in leading the Jr. High night owl camp.
- Assist with the camp program where needed (family groups, recreation, campfire, canoe trips, etc.)
- Assist in the supervision at the waterfront.
- Conduct daily check of program areas and equipment for safety, cleanliness, and good repair and make (or request) repairs.
- Conduct initial and end-of-season inventory, and store equipment for safety.
- Evaluate the recreation program at the end of the season, making suggestions for future camp years.
- Perform light maintenance duties (i.e. lawn care, painting, splitting wood...)
- Attend all staff training events before and during camp sessions.
- Attend all staff meetings as required.
- Carefully study the handbook to be familiar with policy and procedures by the first training event.
- Ensure that all campers are familiar with health and safety procedures.
- Deal effectively with problems when they arise according to Pyoca policy, reporting incidents as needed.
- Perform other duties and responsibilities as may be assigned by the Program Director, Executive Director, or volunteer camp director.

Training:

- Attend all/entire staff training events prior to start of camp season.
- Study and be familiar with the policies and procedures set by Pyoca for all areas.

Benefits:

- A base salary of \$230 per week less applicable taxes. Meals, lodging, and accident insurance included.